***Achilles Melbourne Incorporated***

**4th Annual General Meeting *–* Agenda**

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| **Date:** | Saturday, 26th October 2019 |
| **Time:** | 2:30pm – 3:30pm |
| **Place:** | Green Room, Multicultural Hub. 506 Elizabeth Street, Melbourne, VIC 3000 |

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| **Item** | **Description** | | **Responsible** |
| **1** | Welcome and introductions | | **President** |
| **2** | Apologies | | **Secretary** |
| **3** | Review and acceptance of minutes of the 3rd AGM held 28 October 2018 | | **President** |
| **5** | President/Chairperson’s report | | **President** |
| **6** | Treasurer’s report | | **Treasurer** |
| **7** | Questions to Committee | | **President** |
| **8** | Proposed resolutions | | **President** |
| * Increase of membership fee from $20 to $30 | **Moved by:** |
| **9** | Acceptance of financial statements (moved; seconded) | | **Treasurer** |
| **10** | Acceptance of annual report (moved; seconded) | | **President** |
| **11** | The Committee   * Natalie Blair stepping down from Co-Treasurer position. * Tammy Dinh stepping down from Social Media Liaison position * Adam Koops stepping down from General Member position | | **President** |
| **12** | Election of Committee  Accept re-appointment of:   * President, Amanda Kwong * Vice President, Simon Watharow * Co-Treasurer, Madeline Seiter * Secretary, Neslihan Sari * Volunteer Coordinator, Peggy Soo | | **President** |
| **13** | Nominations   * Co-Treasurer * Social Media Liaison * General Member | | **President** |
| **14** | Club individual acknowledgements | | **President** |
| **15** | Meeting close | | **President** |